



## JOINT FINAL FRCR/FHKCR PART B EXAMINATION IN CLINICAL RADIOLOGY

### Restriction on Candidate Numbers

The main purpose of the Joint Final FRCR/FHKCR Examination is to provide a formal assessment mechanism for those undergoing formal specialist training in clinical radiology in Hong Kong. It is appreciated that those trained elsewhere may wish to sit the examination in Hong Kong. The number of applications being submitted has been increasing recently.

For logistical reasons no more than 45 candidates can be accommodated at a single sitting of the Joint Final FHKCR/FRCR Part B Examination in Hong Kong. This quota came into effect for the Autumn 2018 and all subsequent sittings. It is anticipated that there may be sittings when the number of candidates who wish to enter the examination is in excess of this; therefore, waiting list procedures laid out below are being implemented.

- (1) The waiting list for the Autumn 2018 sitting of the Hong Kong examination opens **on Monday, 28 May 2018 – 9:00a.m. (Hong Kong Time)**. Candidates may not submit applications before this date. Any forms received before this date will be returned.
- (2) For those who have trained elsewhere, applications should be emailed in the first instance in order to avoid any unnecessary candidate expenditure. **Applications must be scanned and emailed to HK Examinations Office ([enquiries@hkcr.org](mailto:enquiries@hkcr.org))**. Candidates making their initial attempt MUST accompany their application with a letter from their training supervisor to confirm that they meet the entry requirements of 34 months of clinical radiology training. All applications received will be given a number. An email will be sent confirming receipt of application and the waiting list number advised.
- (3) Prior to the application closing date, two lists of applicants will be drawn up. The first list will be for those candidates trained in Hong Kong; the second for those who have trained elsewhere. Applications from all candidates will be acknowledged as received and placed on their respective lists in the strict order they have been received.
- (4) At the examination closing date, provisional places will be allocated, firstly to those who are trained in Hong Kong with any remaining places being allocated to those not trained in Hong Kong in strict order of receipt. Candidates will be notified by email of their provisional application status from the Examinations Office after the 4.00pm (Hong Kong Time) closing date. All applications will then be sent to the UK Examinations Office for final processing and approval. Upon final approval all candidates to whom a place can be allocated, will be notified of cashing their examination fee [for candidates trained in Hong Kong] or submitting

additional materials that are required (original documents/payment/photos) [for those who have trained elsewhere]. In the weeks following the closing date, if allocated places are not accepted or the required additional materials have not reached the HK Examinations Office within the prescribed time, those places will be offered to next waiting list number.

- (5) Application forms and examination fees from any candidates to whom it has not been possible to allocate a place will be destroyed / returned. Such candidates will need to make a new application for the next sitting of the examination that they wish to enter. *The waiting list, application forms and examination fees CANNOT be carried forward from one sitting to the next.*

In order to aid effective communication, all candidates must include an email address on their application form and check regularly for any messages received. Emails will be sent as soon as possible after the application closing date to notify candidates whether or not it has been possible to allocate them a place. Where this is possible the candidate will then be sent a formal confirmation letter, followed shortly by confirmation of the exact date and time at which the candidate should attend the examination. All documents will be emailed to expedite the delivery process.

Candidates entering the examination are responsible for ensuring that they obtain all documents necessary for entry to Hong Kong in order to sit the examination. The Hong Kong College of Radiologists will NOT refund examination fees to any candidate who is unable to attend the examination due to lack of relevant documents or other reasons non-attending. The College will not take responsibility for any costs incurred in cancelling travel and/or accommodation made by candidates to whom it has not been possible to offer a place.

Candidates who wish to withdraw from the examination should notify the Hong Kong College of Radiologists by email at [enquiries@hkcr.org](mailto:enquiries@hkcr.org). The examination fee will be refunded when a written notice of withdrawal is received **on or before Friday, 3 August 2018**. After this date, no refund can be made for those withdraw or absent from the examination. Please note that the College does not transfer fees between examination sittings.

These procedures are being adopted with reluctance and solely in order to preserve the effectiveness and quality of the examination. The understanding, patience and co-operation of applicants is appreciated.